

DECEMBER 30 , 2024

The scheduled workshop meeting was called to order by Chairman Hogan at 8pm & Chief Keaney led all present with the salute to the Flag.

Mr. Youssouf read the Sunshine Statement – Notice of the time ,date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak is taking the minutes , instead of Mrs. Flannery she is excused. Mr. Hall was trying to setup Virtual Meeting . but we had problems with the No power. No , Virtual this evening.

Mr. Spevak was asked to take Roll Call- Kirkland, Hogan & Spevak were present . Primiano & Flannery were excused. Sign in sheet was on table for attendance . Others in attendance were: Ellison , Marini, Leinstein , Tom Kirkland, Keaney. & Mr. Youssouf.

TREASURER 'S REPORT- Kirkland

Mr. Kirkland made a motion to pay bills and 2nd by Mr . Spevak , approved by all. Chairman Hogan turned the meeting over to Mr. Youssouf .

LEGAL – Youssouf

We are going to start the Public Hearing on the 2025 Fire District #2 Budget. Chairman Hogan advised the Public that there's a copy of the 2025 Budget on the table for review. Chairman Hogan stated we need a motion to open the Public Portion . Motion by Mr. Kirkland and Seconded by Mr. Spevak

Roll Call Vote : Kirkland – YES , Spevak – YES , Hogan – YES

Chairman Hogan asked the Public if they had any questions, non at this time & No comments at all. Chairman Hogan stated we need a Motion to Close the Public Portion of the meeting.

Motion by Mr. Kirkland and Seconded by Mr. Spevak

Roll Call Vote: Kirkland – YES, Spevak- YES, Hogan- YES

Ayes- 3 Nays- 0 Absent – 2 Abstain- 0

Mr. Youssouf read the following Resolutions :

1. Resolution –To amend the 2025 Fire District #2 budget fiscal year beginning January 1 ,2025 and ending December 31,2025 was introduced on the 6th day of November 2024. Public hearing was held on December 30th ,2024.

Chairman Hogan opened the meeting to the Public for any questions , No comments from the public . Closed Public portion.

Chairman Hogan asked for a motion & seconded to accept.

Motion by Mr. Kirkland Seconded by Mr. Spevak

Roll Call Vote:

Kirkland- YES , Spevak - YES , Hogan - YES

Ayes - 3 Nays-0 Absent -2 Abstain – 0

The Board of fire Commissioners, Manalapan Twp. Fire District #2 that the following amendments to the introduced 2025 Fire District Budget be made.

2. Resolution of the Board of Fire Commissioners Fire District #2 Manalapan Twp. Adopting and Approving the amended 2025 Fire District #2 Budget,

Chairman Hogan asked for a motion & seconded to accept.

Motion by Mr.Kirkland Seconded by Mr. Spevak

Roll Call Vote :

Kirkland – YES , Spevak – YES , Hogan - YES

Ayes – 3 Nays- 0 Absent- 2 Abstain- 0

The Board of Fire Commissioners of Fire District #2 Manalapan Twp. That the 2025 Budget is hereby adopted & approved on the 30th day of December , 2024 .

3. Resolution of the Board of Fire Commissioners of Fire District #2
Manalapan Twp. Adopting and Implementing a Corrective Action Plan
for the 2023 Report on Audit. [Losap }

Chairman Hogan asked for a motion & seconded to accept.

Motion by Mr. Kirkland

Seconded by Mr. Spevak

Roll Call Vote :

Kirkland- YES , Spevak – YES , Hogan – YES

Ayes - 3 Nays – 0 Absent – 2 Abstain - 0

Resolution adopted by the Board of Fire Commissioners of Fire District
2 Manalapan Twp. On the 30th day of December

4. Resolution – Survey of the disbursements & commitments against the
2024 Budget Appropriations disclosed the necessity for certain
adjustments to the Budget Appropriations. Ref. LoSap

State of New Jersey permits transfers between certain line item
appropriations

GENERAL APPROPRIATIONS

TRANSFERS TO :

Acct. # 5050- Prof. Serv. –Legal & Audit	5,000.00
Acct. # 5200-Fire Hydrant Rental	3,000.00
Acct. # 5223- Maintenance	10,000.00

TOTAL	\$ 18,000.00
-------	--------------

TRANSFERS FROM :

Acct. # 5100 – Insurance	8,000.00
Acct. # 5227 – Repairs	10,000.00

TOTAL

\$ 18,000.00

Chairman Hogan asked for a Motion & seconded to Accept

Motion by Mr. Kirkland

Seconded by Mr. Spevak

Roll Call Vote :

Kirkland – YES , Spevak- YES , Hogan – YES

Ayes- 3 Nays – 0 Absent – 2 Abstain – 0

Therefore be resolved by the commissioners of the Manalapan Twp. Fire Dist #2 that the following transfers be made to and from the line item appropriations indicated.

INSURANCE –Soden / Marini

1. Mr. Marini gave Chief Keaney insurance cards for all the vehicles, throw old away & replace with new cards.
2. Employer’s Liability Insurance Notices were installed in different areas of Fire Co. buildings.
3. Have medical bills from Dave Geyer & Mike Di Girolamo , to give to Soden Agency.

ADMINISTRATOR’S REPORT-Marini

1. Mr. Marini received a price quote from “ Carpets to Go “ in Howell Twp. To update the Fire Comm. Office up stairs . Painting & carpet. \$ 2,232,86. Received quote on 12/11/24.

Mr. Kirkland made a motion to accept the price quote of \$ 2, 232.86 & 2nd by Mr. Spevak. Roll Call Vote. Kirkland –YES, Spevak-YES, & Hogan –YES.

Approved. Primiano & Flannery were Absent.

2. Mr. Marini received price quote from American Dream Movers . move out contents out of office \$375.00 & move everything back into office \$

375.00 , Total cost \$ 750,00. Mr. Kirkland made a motion to accept quote of \$750.00 & 2nd by Mr. Spevak. Roll Call Vote : Kirkland – YES, Spevak – YES& Hogan YES. Approved. Primiano & Flannery Absent

3. Received pricing from William Schuler , Atlantic Health /Urgent Care , located on Rt. 520 Marlboro ,N.J. off Rt. 79 . Firefighter physical exam form. Costing now at \$360.00 . Need to get a cost of Fire Relief application when done or would be included .

GOOD & WELFARE- Kirkland

Mr. Kirkland stated that there's a Convention coming up if anyone is interested from **FDIC.....on April 10 thru 14 ,2025 , at**

Indianapolis , Indiana. I'll text everyone if there interested, want to book the rooms.

Next Meeting will be Wednesday January 8,2025. Reorganization Meeting at 8pm

Since there was NO further business Mr. Kirkland made a motion for adjournment at 8pm & 2nd by Chairman Hogan ,approved by all .

Respectfully submitted,

Joseph F. Spevak

Secretary